



DESCON OXYCHEM LIMITED
NOTICE OF ANNUAL GENERAL MEETING


Notice is hereby given that 15th Annual General Meeting of Descon Oxychem Limited (the "Company") will be held on Tuesday, October 15th 2019 at 10:00 am at Descon Headquarters, 18-K.M, Ferozpur Road Lahore – 54760 to transacted the following business:

ORDINARY BUSINESS:

1. To confirm minutes of the last Annual General Meeting of the Company held on Tuesday, October 23, 2018.
2. To receive, consider and adopt the audited Financial Statements of the Company for the year ended 30th June 2019 together with the reports of Directors' and Auditors' thereon.
3. To appoint External Auditors for the ensuing year and fix their remuneration (The present auditors M/s. A.F. Ferguson & Co., Chartered Accountants, retire and being eligible have offered themselves for re-appointment.)
4. To transact any other business with the permission of the Chair.

Place : Lahore
Date: September 19, 2019

By Order of the Board of Directors


Abdul Sohail
Company Secretary

NOTES:

- A. The Share Transfer Books of the Company will be closed from 07-10-2019 to 15-10-2019 (both days inclusive). Transfers received at the Corplink (Pvt) Limited, 1-K, Commercial Model Town Lahore the close of business on 06-10-2019 will be treated in time for the purpose of above entitlement to the transferees.
- B. In pursuance of Section 242 of the companies Act, 2017 and Circular No. 18/2017 dated August 1, 2017, it is mandatory for all listed companies to pay dividend only by way of electronic mode, directly into the bank accounts of entitled shareholders. Keeping in view the same, all cash dividend, if declared by the Company in future will be directly transferred in bank account of the shareholders, you are requested to provide/update your IBAN to our Share Registrar. Accordingly, all CDC shareholders are requested to send their IBAN details directly to their concerned Stock Broker / Central Depository Company of Pakistan.
- C. Members are requested to attend in person along with Computerized National Identity Card ("CNIC") or appoint some other member as proxy and send their proxy duly witnessed so as to reach the registered office of the Company not later than 48 hours before the time of holding the meeting.
- D. Any individual Beneficial Owner of CDC, entitled to attend and vote at this meeting, must bring his/her original CNIC or passport, Account and participant's I.D. Numbers to prove his/her identity, and in case of proxy it must enclose an attested copy of his / her CNIC or passport. Representatives of corporate members should bring the usual documents required for such purpose.
- E. Shareholders are requested to immediately notify change in address, if any, to the Company's Share Registrar, M/s. Corplink (Private) Limited, Wings Arcade, 1-K, Commercial, Model Town, Lahore and also furnish attested photocopy of their CNIC as per Listing Regulations, if not provided earlier.